

**Alert: Administrator-in-Training (AIT) Preceptors**

Attention All Administrator-in-Training (AIT) Preceptors:

The South Carolina Board of Long Term Health Care Administrators is updating the renewal process for all AIT Preceptors.

**If you are an active preceptor and wish to continue to serve as a preceptor, you must complete and upload the Preceptor Permit Renewal Form through [Document Submission](#) no later than November 1, 2025.**

Please note:

- All preceptor permits will expire on June 30, 2026.
- Moving forward, preceptor permits must be renewed at the same time as your professional license renewal.

Failure to submit the Preceptor Permit Renewal Form by November 1, 2025 may result in your permit being canceled. A current, active permit is required in order to serve as an AIT preceptor. **Precepting without an active permit may subject you to disciplinary action by the Board for aiding and abetting the unlicensed practice of long term care administration.**

Sincerely,

South Carolina Board of Long Term Health Care Administrators

Patrice S. Deas,

Board Executive